



MEMBERSHIP APPLICATION

Phone: (540) 389-7135

Our Mission "To serve, support & represent the building industry"
1955 62nd ANNIVERSARY 2017

Since 1955, RRHBA has proudly served the counties of Botetourt, Craig, Floyd, Franklin and Roanoke, and the cities of Roanoke and Salem.

The Roanoke Regional Home Builders Association (RRHBA) welcomes your application to become a member of one of the most proactive building industry trade associations in the State. Provide the following information to help facilitate the review of your application.

1. Provide all information in this application and proof of insurance, if applicable.
2. Attach your payment.
 - a. If paying by check make payable to RRHBA.
 - b. We accept Discover, VISA or Mastercard.
 - c. If paying by credit card, there is a 2.8% convenience fee.
3. Return payment and application to:
 - a. Roanoke Regional Home Builders Association
 - b. 1626 Apperson Drive Suite A
 - c. Salem, VA 24153

GENERAL INFORMATION

Business conducted under the name of _____

Business Address _____

City, State, Zip _____

Mailing address, if other than above _____

Primary Contact _____

(One name only please; List others on page 7 from your company that you want to receive RRHBA information)

Email _____ Website _____

Phone # _____ Cell # _____

Check if you **DO NOT** want your firm listed as a member on *rrhba.com*

RECOMMENDED BY

Are you being recommended by a current RRHBA member? _____ Yes _____ No

If yes, name this individual _____

Where did you learn about RRHBA? _____

CLASSIFICATION:

- Refer to page 5 for further explanation of membership classifications.
- Select class of membership applied for and provide all information requested.



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[] Builder/Developer/Remodeler

- Primary Business License # _____ Locality _____ Exp. Date _____
- DPOR License # _____ Exp. Date _____
- Copy of Certificate of Liability Insurance
 - *Note: It is the Member's responsibility to forward to RRHBA a current certificate of insurance, upon its renewal, each year.*

[] Associate

- Primary Business License # _____ Locality _____ Exp. Date _____
- DPOR License # _____ (for those trades required to be State licensed)

ANNUAL DUES: \$537.50

TELL US ABOUT YOUR BUSINESS

What are your firm's products or services? _____

Length of time in business: _____

Tell us briefly what you believe makes your firm distinctive from the competition.

ABOUT RRHBA

Chartered in 1955, RRHBA is a nonprofit (501C-6) trade association, affiliated with the HBA of Virginia (HBAV) and the National Association of Home Builders (NAHB). The Association is governed by a board of directors and executive committee representative of its builder and associate membership.

RRHBA represents the interests of residential and commercial builders, developers and remodelers, as well as suppliers, subcontractors and related service providers. In serving its members, the Association strives to create an environment of free enterprise where regulations can be kept at a minimum and products and services can be produced at optimum value. This is accomplished through the following services and activities:

- Lobbying Efforts
- Charitable and Community Involvement
- Liaison with Local Government
- Communicating Industry Information
- Member and Consumer Education
- Opportunities of a Professional and Social Nature
- Enhancement of a Positive, Professional Member Image
- Industry Promotion
- Networking



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MISSION GOALS

- Maintain and enhance a professional image for the Association and its members in the eyes of the public, local government and community leaders.
- Promote business opportunities for members.
- Be active in the development and growth of the region.
- Be the clearinghouse of industry information and education for members.
- Be a strong team member in partnership with local and state government to promote and provide affordable, safe and quality residential and commercial construction.
- Encourage participation and active involvement among the members.
- Be a strong team member in partnership with all local home builder associations to represent southwestern Virginia at the State level.
- Be a leader in developing the availability of skilled labor.

RRHBA CODE OF ETHICS - Professional Responsibility

As members in good standing in the RRHBA, we believe in, and accept, the responsibilities and obligations inherent in providing housing and its related infrastructure. In an effort to fulfill these responsibilities, we pledge to uphold the following objectives:

1. Conduct business affairs with honesty and professionalism.
2. Provide the best possible housing value to our customers.
3. Use of quality building materials and sound construction practices.
4. Use of high standards for safety, sanitation, and livability in housing design and construction.
5. To meet all financial obligations in a timely and responsible manner.
6. To honor both the spirit and letter of business contracts, and to deal with our employees, subcontractors, and suppliers with integrity and fairness.
7. To keep informed regarding policies and other essential information which affect our business interests and that of the building industry as a whole.
8. To comply with all local, state, and federal laws and regulations relating to the health, safety, and welfare of our customers and employees.
9. To use honesty and integrity as the focus of our business policies.
10. To provide a prompt response to customer requests for warranty service.
11. Seek to resolve disputes through arbitration, negotiation and compromise rather than through litigation.
12. To abide by and support the decisions of RRHBA in promoting and enforcing this Code.

As evidenced by application for membership, members acknowledge that they have, of their own free will, adopted these professional standards for use in their business, mindful that this is part of their membership in the RRHBA.

We believe that home ownership should be within the reach of all Americans and, we believe that by adhering to the principles outlined here, we are supporting that idea.

We believe that the free enterprise system is essential to the high standard of living that we enjoy and, **we pledge** to support our fellow members in RRHBA and the local, state, and national associations, as well as all related industries which strive to preserve the inalienable rights and freedoms which we enjoy.



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DUES

Annual dues are \$537.50. All employees of your firm are considered as members of RRHBA. As an RRHBA member, membership is "3 in 1", meaning it also includes membership in the Home Builders Association of Virginia (HBAV) and the National Association of Home Builders (NAHB). Dues are subject to change annually.

- Contributions or gifts to the RRHBA are not deductible as charitable contributions for federal income tax purposes.
- Pursuant to the Omnibus Reconciliation Act of 1993, \$85.62 of dues is attributable to nondeductible lobbying activity and, therefore, not deductible under the Internal Revenue Code Section 162 as an ordinary and necessary business expense.
- \$18 of your RRHBA dues will be allocated to HBAV BuildPAC.
 - The purpose of BuildPAC is to support candidates for the election to the office of Governor, Lt. Governor, Attorney General, and members of the General Assembly who will promote the building industry.
 - If you do not wish to have this portion of your dues allocated to a PAC, you may, without reprisal, so indicate in writing to RRHBA and \$18 will remain in the appropriate general fund.

STATEMENT BY APPLICANT

The undersigned hereby applies for membership in the Roanoke Regional Home Builders Association, Inc. If accepted as a member, I/we agree:

- To abide by the By-Laws (available upon request) of the Roanoke Regional Home Builders Association, Inc. and all amendments thereto
- To observe the Code of Ethics of the Association
- To immediately discontinue the use of the National, State, or Local insignia in the event membership is terminated.

Signature

Date

If mailed, please print name and provide signature

Electronic signature accepted, if sent via email

PAYMENT: Dues remitted with this application \$_____

- We offer a 3- and 6-month payment plan at no extra cost; contact RRHBA for details and paperwork.
- If paying by credit card a 2.8% convenience fee applies.

METHOD OF PAYMENT:

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> Check made payable to RRHBA | <input type="checkbox"/> MasterCard |
| <input type="checkbox"/> Discover | <input type="checkbox"/> VISA |



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Card # _____

Expiration Date _____ Billing Zip Code _____

Name on Card _____

Cardholder's Signature _____

NAHB MEMBERSHIP INFORMATION

Please complete the following information for use by the NAHB. If you do not know the exact answer for a particular block, please give your best estimate.

A. Membership Classification – Select which best describes your business.

- Builder Member** is defined as small-volume builders, production builders, light commercial builders and remodelers.
- Associate Member** is defined as home building industry's suppliers, service providers and product manufacturers.

B. Occupation Codes - Select up to 3 occupational codes from below.

Builder Member Classification Code Description

- | | |
|--|---|
| <input type="checkbox"/> A Single Family Spec., Tract | <input type="checkbox"/> G Remodeling Commercial |
| <input type="checkbox"/> B1 Single Family General Contracting | <input type="checkbox"/> H Commercial Building (Own Account) |
| <input type="checkbox"/> B2 Single Family Custom Building | <input type="checkbox"/> I Commercial General Contracting |
| <input type="checkbox"/> C Multifamily Building (Condo or Co-op Units) | <input type="checkbox"/> J Land Development |
| <input type="checkbox"/> D Multifamily Building Ownership (Rentals) | <input type="checkbox"/> K Manufacturing of Modular, Panelized or Log Homes |
| <input type="checkbox"/> E Multifamily General Contracting | |
| <input type="checkbox"/> F Remodeling Residential | |

Associate Member Classification

- | | |
|--|---|
| <input type="checkbox"/> L Accounting | <input type="checkbox"/> P2 Mortgage Banking |
| <input type="checkbox"/> M1 Architecture | <input type="checkbox"/> Q Insurance or Title Company |
| <input type="checkbox"/> M2 Engineering | <input type="checkbox"/> R Marketing, Advertising or Public Relations |
| <input type="checkbox"/> M3 Planner or Designer | <input type="checkbox"/> S Manufacturing |
| <input type="checkbox"/> N Legal Services | <input type="checkbox"/> U Real Estate |
| <input type="checkbox"/> O Computer Products & Services | <input type="checkbox"/> Y Utilities |
| <input type="checkbox"/> P1 Commercial Banking, Thrift Institution | <input type="checkbox"/> Z Other: <i>Specify</i> _____ |

Retail Dealers & Distributors



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- V1 Appliances
- V2 Building Materials & Lumber
- V3 Floor Coverings
- V4 Paint & Wall Coverings
- V5 Other Retail Dealerships: _____

Subcontractors and Specialty Trade Contractors

- W1 Carpentry Work
- W2 Electrical Work
- W3 Masonry, Stone, Tile Setting, Plastering
- W4 Landscaping
- W5 Plumbing, Heating, Air Conditioning
- W6 Roofing, Siding, Sheet Metal Work
- W7 Painting, Paper Hanging
- W8 Floor Laying and Other Floor Work
- W9 Concrete Work
- WA Excavation Work
- WC Land Surveyor
- WD Security Systems
- WE Insulation Work
- WF Drywall Installation
- WZ Other Subcontractor: *Specify* _____

Wholesale Dealers & Distributors

- X1 Appliances
- X2 Building Materials & Lumber
- X3 Floor Coverings
- X4 Paint or Wall Coverings
- X5 Other Wholesale Dealership: *Specify* _____
- Y2 Industry Consultant
- Y3 Trade Association, Non-Profit
- Y Utilities
- Z Other Associate: *Specify* _____

C. Estimated Total Number of Paid Employees: _____

D. Business Title - Select the code that best describes your business title.

- 1 President, CEO
- 2 VP, General Manager
- 3 Construction Superintendent
- 4 Sales & Marketing Director, Manager
- 5 Architect, Designer, Engineer
- 6 Financial Manager, Director
- 7 Owner, Principal, Partner
- 8 Other: *Specify* _____

The following questions apply to Builders Only.

E. Dollar Volume – Select approximate annual dollar volume of your new residential construction or development.

- 0 Under \$500,000
- 1 \$500,000 - \$1 Million
- 2 \$1 - \$5 Million
- 3 \$5- \$10 Million
- 4 \$10 - \$15 Million
- 5 More than \$15 Million
- 6 No Construction Activity

F. Residential Units – Select the approximate annual number of residential units built in the last 12 months.

- 1 0 Units
- 2 1 to 10 Units
- 3 11 to 25 Units
- 4 26 to 100 Units
- 5 101 to 500 Units
- 6 Over 500 Unit



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OTHERS TO RECEIVE RRHBA INFORMATION

Name _____

Email _____

Phone # _____

Name _____

Email _____

Phone # _____

Name _____

Email _____

Phone # _____

Name _____

Email _____

Phone # _____